

404F
ADOPTED: 01/14/08
REVISED: 01/28/08
REVISED: 11/24/08
REVISED: 01/26/09
REVISED: 09/14/09
REVIEWED: 09/27/10

INDEPENDENT SCHOOL DISTRICT 199
Inver Grove Heights Community Schools
2990 80th Street East
Inver Grove Heights, Minnesota
651-306-7800

CRIMINAL HISTORY BACKGROUND CHECK

Date: _____

- We are requesting a federal background check pursuant to Minnesota Statute 299C.62 on this individual as well. (Contributor, please check this box if requesting a federal check and attach fingerprint card and the Child Protection Background Check Consent form.) Please note that the federal background check will take six to eight weeks to complete.

The following named individual is required to consent to a criminal history background check for Inver Grove Heights Community Schools, Independent School District 199 (ISD 199).

Full Name of Individual: _____
(please print) *Last* *First* *Middle*

Maiden, Previous, Alias: _____

Date of Birth: _____ **Sex (M or F):** _____
Month/Day/Year

I authorize the Minnesota Bureau of Criminal Apprehension to disclose all criminal history record information to **Independent School District 199** pursuant to Minn. Stat. § 123B.03 subdivision 1 as a _____ with this agency.
(Position/Assignment)

Conditional Hiring: I understand that the School District may permit me to commence my employment duties or provide athletic coaching services or other extracurricular academic coaching services pending completion of the criminal history background check and acknowledge and agree that my employment or services may be terminated or disqualified for participation in volunteer or other duties based on the result of the background check.

The expiration of this authorization shall be for a period no longer than one year from the date of my signature.

Signature of Applicant or Potential Service Provider

Date

The fee for this background check will be deducted from the employee's first paycheck. You have the right to request, in writing, a copy of your background check.

EMPLOYMENT AND SERVICES CRIMINAL HISTORY BACKGROUND CHECKS

NOTICE TO PARENTS AND GUARDIANS

The school district has adopted a policy, the purpose of which is to promote the physical, social, and psychological well-being of its students. Pursuant to this policy, the school district shall seek criminal history background checks for all applicants who receive an offer of employment with the school district. The school district also shall seek criminal history background checks for all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, regardless of whether compensation is paid. These positions include, but are not limited to, all athletic coaches, extracurricular academic coaches, assistants, and advisors. The school district may elect to seek criminal history background checks for other volunteers, independent contractors, and student employees.