



NAVIANCE for Freshmen

WELCOME TO NAVIANCE!

This is a web-based program that will be used during your time at Simley High School to explore your post-secondary options. As you familiarize yourself with the many features and options of Naviance, please don't hesitate to talk to your counselor about any questions you may have.

TASK	TAB	DESCRIPTION
Complete SMART goals	About Me	Click the About Me tab. Click on goals. Under the "add new goal" section choose each of the following goals: Academic, Career, College, and Personal/Social. Enter each of your goals using the form. You may add a goal under the "other" category if you choose.
Personality Type- Do what you are	About Me	Click the About Me tab. Click on "Personality Type". When ready to begin, click "start assessment".
Complete a 4 year academic plan with counselor and family	N/A	Meet with your counselor to complete this.
Begin to create a resume	About Me	Click the About Me tab. Click "resume". Under the "add an entry" section, choose a category and begin to enter activities relevant to that area.
Complete Career Interest Profiler	About Me	Click the About Me tab. Click on "career interest profiler" and complete it
Complete Learning Style Inventory	Not sure where this is???	??
Review/Add Careers to List	About Me	Click on the Careers tab. Click on "explore careers & clusters" and search careers/add careers to list.



NAVIANCE for Sophomores

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Here is a list of activities that would be beneficial for you to complete by the end of your sophomore year.

Task	Tab	description
Review Career Interest Profiler results	Careers	Then click on "career interest profiler". When you are ready to begin, click "start profile".
Create or Update 4 Year Plan	Courses	Then click on "manage my course plan". If you already have a plan, you can edit your options. To create a new plan, click "add a new plan".
Create or Update Your Resume	About Me	Click "resume". Under the "add an entry" section, choose a category and begin to enter activities relevant to that area.
Personality Type – Do What You Are	About Me	Click on "Personality Type". When ready to begin, click "start assessment".
Review PLAN results	In school, Colleges and Careers	The results can be used for college and career searches as well as monitoring progress toward academic goals.
Perform college searches	Colleges	You can use the various search options under "college research". Once you find a school of interest, add it to the "colleges I'm thinking about" list.
Review/Update SMART Goals	About Me	Click on goals. ???
Prep Me		Test preparation tool



NAVIANCE **for Juniors**

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Here is a list of activities that would be beneficial for you to complete by the end of your Junior year.

Task	Tab	Description	Timeline
Update SMART Goals	About Me		Early in Junior Year
Update or Complete Resume	About Me	Click "resume". Under the "add an entry" section, choose a category and begin to enter activities relevant to that area. This information will also be used for counselor letters of recommendation.	Anytime, Ongoing
Create or Update 4 Year Plan	Courses	Then click on "manage my course plan". If you already have a plan, you can edit your options. To create a new plan, click "add a new plan".	Fall
Sign up to Visit with College Representatives	College	Many Colleges visit Simley High School. This is an opportunity to introduce yourself and learn specifics about individual colleges/programs.	Throughout the Fall and into the Spring.
"SuperMatch" College Search	College	Use multiple filters to find Colleges/Universities that fit your criteria as well as your GPA and Test scores. (PLAN, Practice ACT)	Anytime, Ongoing
Prep Me		Test prep	Ongoing leading up to April ACT offered at Simley High School



NAVIANCE **FOR seniors**

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Here is a list of activities that would be beneficial for you to complete by the end of your Senior year.

Task	Tab	Description	timelne
Update/Create Resume	About Me	Click "resume". Under the "add an entry" section, choose a category and begin to enter activities relevant to that area. This information will also be used for counselor letters of recommendation.	Summer Before Senior Year or Fall of Senior Year
Create or Update 4 Year Plan	Courses	Then click on "manage my course plan". If you already have a plan, you can edit your options. To create a new plan, click "add a new plan".	Fall
Update SMART Goals	About Me		Fall
Sign up to Visit with College Representatives	Colleges	Many Colleges visit Simley High School. This is an opportunity for students to introduce themselves and learn specifics about individual colleges/programs. Pay special attention to colleges you may be applying to.	Primarily Fall of Senior Year
Finish searching for Post Secondary programs	Colleges	Use multiple filters to find Colleges/Universities that fit your criteria as well as your GPA and ACT Score. Add colleges to your Colleges.	Anytime, Ongoing
Complete College Applications	Colleges	Work with your counselor	Fall of Senior Year
Search for Scholarships/ Apply for BEST Foundation Scholarships	Student Service Link	List of Local and national scholarships that are available to students.	Anytime; BEST Foundation application due in March
Senior Survey	About Me	Look under Survey history. Must be completed before graduation.	During last weeks of Senior Year.